



New Yorkers for Parks seeks a:

Research & Policy Analyst

Lead research projects at a nimble nonprofit making change for NYC's public open spaces.

[New Yorkers for Parks](#) (NY4P) is NYC's independent voice for quality parks and open spaces for all New Yorkers in all neighborhoods. NY4P has been working towards this goal for more than 100 years, focusing on creating equitable parks and park services that are efficient and effective. By partnering with other nonprofits, academic institutions, community-based organizations, and everyday New Yorkers, NY4P creates a more equitable park system, working with NYC Parks, and pushing it (and the City) to do more.

NY4P is best known for rigorously- researched [reports](#); outreach/advocacy work, including the [Daffodil Project](#); and our [Open Space Dialogues](#) panel discussion series. Our on-the-ground research directly informs our policy positions (what we support) and advocacy campaigns (what we fight for). The Research & Policy Analyst will work with the Director of Research & Policy to implement and support a stable of research products and capacity for NY4P to examine parks/open spaces as vital city infrastructure, funding for parks/open spaces, zoning as it relates to parks/open spaces, and the role of parks/open spaces in public health, community development, and environmental sustainability.

Qualifications

- A Master's degree in urban planning, public policy, or a related field
- At least one year of related professional experience
- Or an equivalent combination of advanced education and related experience

This position requires a demonstrated ability to develop and carry out high-quality research and analysis and produce polished report products and presentations. Candidates should have an interest in urban planning, public policy, community and economic development, advocacy, and New York City.

NY4P seeks a self-starting individual with strong research and writing skills, demonstrable people skills, mapping and design ability, and excellent computer skills. Candidates must have the ability to initiate and complete long-term projects as well as the flexibility to work as part of a collaborative office environment. Candidates must be able to train and supervise graduate student interns as well as teams of seasonal field survey interns. Qualified candidates will be able to communicate complex processes, policy arguments, and analytical findings to multiple audiences using multiple media.

Candidates will have proficiency in Microsoft Office Suite programs, Adobe Creative Suite programs, and ESRI's ArcGIS. This position requires a valid Driver's License and willingness to drive or take public transportation throughout the city, and requires variable evening and weekend hours to staff internal and external events. Fluency in a language commonly spoken by NYC residents (non-English) is a plus.

Responsibilities

- I. Coordinate NY4P's independent field-research-driven projects, including the *Open Space Index*:
 - hiring, training, and supervising graduate interns and field surveyors

- collaborating with NY4P outreach staff to identify local stakeholders
 - developing relationships with local advocates and community organizations
 - conducting results analyses
 - writing final reports
 - hiring and supervising a graphic designer for publication design
 - communicating findings to NY4P staff and board
 - strategizing impacts on NY4P advocacy
 - working with NY4P communications staff to craft a press plan
 - disseminating research results to relevant stakeholders
2. Create research, writing, mapping, and presentations on various other projects in coordination with the Director of Research & Policy. Past examples of these kinds of projects have included tracking public protests in open spaces, the *District Profiles*, and policy papers on issues such as alternative funding sources for parks.
 3. Support the Director of Research & Policy in producing public events and convenings, such as the Open Space Dialogues panel series.
 4. Hire, train, and supervise academic-semester graduate student interns to support the work of Research & Policy.
 5. Monitor parks-related issues in New York City and farther afield. Evaluate potential effects on open spaces, and advise the senior staff in formulating NY4P's positions. Develop strategies to advocate for improvements. Attend public hearings, prepare and deliver testimony, and coordinate release of relevant information to the public. Represent NY4P at meetings, and act as a liaison to public officials' offices. These issues include:
 - local zoning and planning actions
 - park-related legislation and initiatives at the City, State, and Federal levels
 - real estate development plans
 - community initiatives
 6. Build and maintain good working relationships with partner organizations and stakeholders.
 7. Support Outreach & Policy public programs, campaigns, and other matters as needed.
 8. Contribute to NY4P's communications in collaboration with the Director of Communications.
 9. Present to NY4P's Board of Directors and Policy Committee on relevant issues and work projects/products as required.
 10. Assist Development and Finance staff on fundraising, report-backs, and fiscal matters as needed.
 11. Participate in activities including staff meetings, strategic planning, and other administrative tasks.

Salary: \$50,000 - \$52,000 depending on experience.

How to Apply: Please send a single PDF containing a cover letter, resume, work samples (writing, maps, design, for example), and contacts for 2-3 professional references to Lucy Robson, Director of Research & Policy, lrobson@ny4p.org.

Application Deadline: Applications will be accepted through November 25, 2018.

New Yorkers for Parks is an Equal Opportunity Employer