

GIS Research & Policy Intern

Fall 2019

New Yorkers for Parks (NY4P) is the independent citywide research and advocacy organization championing quality parks and open spaces for all New Yorkers in all neighborhoods. For over 100 years, NY4P has advocated for the city's parks, beaches, and playgrounds. Learn more about NY4P at www.ny4p.org.



Internship Projects and Responsibilities

Every four years, NY4P creates [citywide Profiles](#) to provide comprehensive local information about open space resources, including maps, quality of life measures, socioeconomic statistics, and comparative rankings. They are proven tools for communities advocating for additional resources or improved services. NY4P's 2020 profiles will cover each of the City's 59 Community Board districts to gauge neighborhood-specific needs. The GIS Research & Policy Intern will assist in producing descriptive statistics, analyzing demographic information, and creating and editing maps for the 2020 Profiles. Additionally, they will assist with short-term research responding to real-time inquiries that NY4P receives from park advocates and other stakeholders, public officials, and the media. Interns in this position use multiple tools – for example: Excel, GIS analysis, graphic design, and photography – to contribute to NY4P's rigorous research and high-quality report productions.

This position's scope of work includes but is not limited to the following:

- Contributing data and mapping content to the 2020 Profiles. This will include compiling and analyzing open space and demographic data for each district, as well as creating Community Board maps in ArcGIS, and editing them in Adobe Illustrator.
- Assisting with outreach and dissemination for [Open Space Index reports](#).
- Assist in monitoring and evaluating proposed legislation, rezoning and planning actions, real estate development plans, and community efforts affecting parks and greening issues. The Intern may assist in preparing materials and testimony.
- Performing other tasks to support ongoing NY4P projects, as needed.

Qualifications

NY4P seeks a self-starting graduate student who has strong analytics, mapping, and design abilities, strong research and people skills, and a clear and polished writing ability. Qualified candidates are currently enrolled in a graduate degree program in urban planning, public policy, geography, sociology, or a related social science or public administration field. Candidates must have the ability to initiate and complete long-term projects, and the flexibility to work as part of a collaborative office environment. Candidates should be proficient in Microsoft Office programs. The position requires fluency with ESRI Arc Geographic Information Systems (GIS) and the Adobe Creative Suite. Qualified candidates must be legally authorized to work in the United States.

Time Commitment & Compensation

This is a twelve-week paid, part-time internship from September 16, 2019 to December 6, 2019. The position requires three days of work per week at our office at a 9:30-5:30 schedule. Schedule changes, including occasional weekend and evening hours, may be required to support NY4P's programs and will be scheduled in advance. Compensation for the position is at a rate of \$17/hour.

To Apply

Please send a cover letter, resume, writing sample, and 2-3 samples of work showcasing graphic design projects and maps [as a single PDF attachment](#) to Jamala Wallace, Research & Policy Analyst, at jwallace@ny4p.org. Applications will be accepted until **August 16, 2019**.

New Yorkers for Parks is an Equal Opportunity Employer.