Graduate Research & Policy Intern  
Summer 2020

New Yorkers for Parks (NY4P) is the independent citywide research and advocacy organization championing quality parks and open spaces for all New Yorkers in all neighborhoods. For over 100 years, NY4P has advocated for the city’s parks, beaches, and playgrounds. Learn more about NY4P at www.ny4p.org.

Internship Projects and Responsibilities
The Intern will contribute to ongoing projects and publications being produced by NY4P. Additionally, they will assist with short-term research responding to real-time inquiries that NY4P receives from park advocates, public officials, and the media. Interns in this position use multiple tools – for example: Excel, GIS, graphic design, photography, and writing – to contribute to NY4P’s rigorous research processes and high-quality report productions.

This position’s scope of work includes but is not limited to the following:

- Editing and mapping content for the Open Space Profiles.
- Using analytic and narrative skills, interpreting data and linking to trends and projects in public spaces, public health, and urban policy.
- Assisting with mapping, editing, design, and dissemination for Open Space Index reports.
- Monitoring and evaluating proposed legislation, rezoning and planning actions, real estate development plans, and community efforts affecting parks and greening issues. The Intern may assist in preparing materials and testimony.
- Performing other tasks to support ongoing NY4P projects, as needed.

Qualifications
NY4P seeks a self-starting graduate student who has strong analytics, mapping, and design abilities, strong research and people skills, and a clear and polished writing ability. Qualified candidates are currently enrolled in a graduate degree program in urban planning, public policy, geography, sociology, or a related social science or public administration field. Candidates must have the ability to initiate and complete long-term projects, and the flexibility to work as part of a collaborative office environment. Candidates should be proficient in Microsoft Office programs. The position requires fluency with ESRI Arc Geographic Information Systems (GIS) and the Adobe Creative Suite. Candidates must be legally authorized to work in the United States.

Time Commitment & Compensation
This is a twelve-week paid, part-time internship from June 2020 to August 2020. The position requires three days of work per week at our office at a 9:30-5:30 schedule with exceptions to be scheduled with advance notice. Compensation is $17/hour.

To Apply
Please send a cover letter, resume, writing sample, and 2-3 samples of work showcasing graphic design projects and maps as a single PDF attachment to Lucy Robson, Director of Research & Policy, at lrobson@ny4p.org. Applications will be accepted through April 19, 2020.

New Yorkers for Parks is an Equal Opportunity Employer.